**CHECK LIST**

Application \_\_\_\_\_\_\_\_\_

Site Map Survey (filled out) \_\_\_\_\_\_\_\_

Pictures of home \_\_\_\_\_\_\_\_\_\_\_\_

Pictures of materials \_\_\_\_\_\_\_\_\_\_\_\_

Project plans \_\_\_\_\_\_\_\_\_\_

Contractors business license \_\_\_\_\_\_\_\_

Contractors insurance info \_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS FOR FILING OUT SITE SURVEY MAP**

* Be as detailed as possible
* For fence make sure you have all the measurements
* show where the gates will be located
* if there is a existing neighbor fence please show that with “XXXXX”
* If there is a transition please use arrow to show where it will take place
* Show where plants will be planted and make a legend to show different ones
* For gutters mark where the gutters will go and mark each downspout, write the color of the gutters on the site map

If you have any questions email them to me at michelle@prioritymngmt.com